

**NOTICE OF REGULAR MEETING
OF THE BOARD OF DIRECTORS OF THE
HIGHLANDS-MEAD METROPOLITAN DISTRICT**

DATE: October 21, 2024

TIME: 4:00 P.M.

PLACE: Via Teleconference

NOTICE IS HEREBY GIVEN that a regular meeting of the Board of Directors of the Highlands-Mead Metropolitan District will be held via teleconference and can be joined through the directions below. The meeting is open to the public.

Join Zoom Meeting

<https://us06web.zoom.us/j/85011094852?pwd=eUCZPhlJcEvG5Rww1xjlBHHxaSAW8a.1>

Meeting ID: 850 1109 4852 Passcode: 515907

Lisa Wiebelhaus	President/Chairman	2027
Vacant		2025
Vacant		2025
Shannon Engler	Assistant Secretary	2025
Janice Bachmann	Assistant Treasurer	2027
Angela Elliott	Secretary to the Board	

AGENDA

1. Call to Order/Declaration of Quorum
2. Conflict of Interest Disclosures
3. Approval of Agenda
4. Public Comment - Members of the public may express their views to the Board on matters that affect the district. Comments will be limited to three (3) minutes.
5. Approval of May 20, 2024, Regular Meeting Minutes (**enclosure**)
6. Director Matters
 - a. Election of Officers
7. Consent Agenda - The items listed below are a group of items to be acted on with a single motion and vote by the Board. An item may be removed from the consent agenda to theregular agenda, if desired. Items on the consent agenda are then voted on by a single motion, second, and vote by the Board.
 - a. 2022 Annual Report (**enclosure**)
 - b. 2023 Annual Report (**enclosure**)
 - c. 2023 Audit (**enclosure**)
 - d. Little Thompson Agreement
 - e. Amended and Restated Public Records Request Policy (**enclosure**)

8. Legal Matters

- a. 2024 Legislative Update (**enclosure**)
- b. Consider Approval of First Addendum to Independent Contractor Agreement with C&C Landscaping (Snow Removal Services) (**enclosure**)
- c. Consider Approval of Second Addendum to Independent Contractor Agreement (Grounds Maintenance) with Mill Bros (**enclosure**)
- d. Consider Adoption of Annual Administrative Resolution (2025) (**enclosure**)
- e. Discuss 2025 Election Matters and Consider Adoption of Resolution Calling Electon (**enclosure**)

9. Financial Matters

- a. Ratification and Approval of Claims (**enclosures**)
- b. Financials as of September 2024 (**enclosure**)
- c. Conduct Public Hearing on Amendment to 2024 Budget
 - i. Consider Adoption of Resolution Amending 2024 Budget (if needed)
- d. Conduct Public Hearing on 2025 Budget
 - i. Consider Adoption of Resolution Adopting 2025 Budget (**enclosure**)
- e. Approval of the Engagement Letter for 2024 Audit services prepared by Frederick Zink & Associates (**enclosure**)

10. Management Matters

- a. Management Report (**enclosure**)
- b. Discuss and Review Proposal for Renewal of General Liability Schedule and Limits and Property Schedule and Consider Approval and Authorization to Bind Coverage (**enclosure**)
- c. Website Matters
 - i. Discussion Regarding Inventory of District's Digital Content

11. Other Business

12. Adjourn

No Remaining Regular Meetings