

## NOTICE OF SPECIAL MEETING AND BUDGET HEARING

NOTICE IS HEREBY GIVEN that the Board of Directors of the HIGHLANDS MEAD METROPOLITAN DISTRICT within the Town of Mead, Weld County, Colorado, will hold a special meeting at 4:00 p.m. on Tuesday, November 1, 2022. All participation in this meeting will be by videoconferencing and can be joined by following the link below:

<https://us06web.zoom.us/j/88386707606?pwd=TUtsVnhHTjZJVnR0QjZRYmRoOUFUUT09>

Call in Number: 719-359-4580

Meeting ID: 883 8670 7606

for the purpose of addressing those matters set out in the agenda below as the same may be amended at the meeting, and for the purpose of conducting such other business as may properly come before the Board.

The meeting is open to the public.

BY ORDER OF THE BOARD OF DIRECTORS:  
HIGHLANDS MEAD METROPOLITAN DISTRICT

By: /s/ Angela Elliott, District Manager

### AGENDA

1. Call to Order/Declaration of Quorum
2. Conflict of Interest Disclosures
3. Approval of Agenda
4. Public Comment - Members of the public may express their views to the Board on matters that affect the District. Comments will be limited to three (3) minutes.
5. Director Matters
  - a. Consider Appointment of Qualified Individual and Administer Oath of Office.
6. Consent Agenda – The items listed below are a group of items to be acted on with a single motion and vote by the Board. An item may be removed from the consent agenda to the regular agenda, if desired. Items on the consent agenda are then voted on by a single motion, second and vote by the Board.
  - a. Approval of June 27, 2022, Special Meeting Minutes (**enclosure**)
  - b. Ratify Approval of 2021 Annual Report (**enclosure**)
7. Legal Matters
  - a. 2022 Legislative Overview (**enclosure**)
  - b. Consider Adoption of 2023 Annual Administrative Resolution (**enclosure**)
  - c. Discuss and Consider Adoption of Resolution Calling Election (**enclosure**)
  - d. Discuss and Consider Adoption of Resolution Establishing Guidelines for the Processing and Collection of Delinquent Fees and Charges (**enclosure**)

- e. Discuss and Consider Approval of Amendment to Funding and Reimbursement Agreement (Operations and Maintenance) with Highlands-Mead LLC (**enclosure**)
  - f. Discuss Service Plan Amendment in 2023
  - g. Discuss Potential Subordinate Debt Issuance
8. Insurance Matters
- a. Discuss and Review Proposal for Renewal of General Liability Schedule and Limits and Consider Approval and Authorization to Bind Coverage (**enclosure**)
9. Financial Matters
- a. Ratification of Claims and Approval of Claims (**enclosures**)
  - b. Conduct Public Hearing on Amendment to 2022 Budget and Consider Adoption of Resolution Amending 2022 Budget (**enclosure**)
  - c. Conduct Public Hearing on 2023 Budget and Consider Adoption of Resolution Approving 2023 Budget (**enclosure**)
  - d. Approval of the Engagement Letter for 2022 Audit services prepared by Frederick Zink & Associates (**enclosure**)
10. Management Matters
- a. Management Report (**enclosure**)
  - b. Consider Approval of Brightview Landscape Contract
  - c. Ratification of CC Landscaping LLC Snow Removal Contract (**enclosure**)
  - d. Status Update on First Amendment to the Declaration of Covenants, Conditions and Restrictions of the Highlands Community (**enclosure**)
  - e. Play Equipment - recommendation from homeowner
  - f. Homeowner Hearing Appeal of Design Review Committee Denial
11. Other Business
12. Adjourn